



PROMONTORY

school of expeditionary learning

BOARD OF DIRECTORS MEETING AGENDA

Thursday, August 11, 2022

7:00PM

1051 W 2700 S

Perry, UT 84302

Trustees:

Amber Edelman
Michael Engh
Michelle Flynn
Becca Asbhy
Dorothy Dobson
Zach Davis

Officers:

Karen Braithwaite
Amy Rich--Zoom

Visitors:

Arial Tidwell
Kayla Edelman
Jessica Wolf
Josie Beth Archibald
Brian Cates --Zoom
Tammy Taylor
Stephanie Quintero

Director:

Jennifer Blaine

7:01 PM – CALL TO ORDER

- Welcome/Mission Statement and Pledge: Zach Davis

7:05 PM – Training: Michael Engh: School Land Trust Website Requirements. School Land Trust Counsel is our board. Website requirements: Board Member information. Phone numbers and email addresses (Not the school's phone number). Proposed meeting schedule for school year. Minutes for the last year. Teacher and student success plan or link to the plan. Invitation to parents to serve on the board. Parents can join as a committee member. Current year SLT plan. Funding received from plan. All needs to be on website by October 1st.

Agenda and last months minutes need to be posted 1 week before meeting on school website. Needs to list topics/items to be discussed and voted on.

SLT funds to increase our reading levels K-6. Provide interventions and extra help in each classroom. \$60,000 this year to pay aides in each classroom.

7:23 PM – MINUTES

- 6-16-2022 Board Meeting Minutes: No additional changes. Michelle Flynn motions to approve. Michael seconds. Motion is carried.

7:20 PM – **PUBLIC COMMENT:** No public comments

7:30 PM – FINANCE REPORT

- Budget Review – Brian Cates: Annual audit started a week ago. Just in beginning stages of that. Will go on through about October. Grant season is upon us. We will be working through different applications. Building plans for restricted funds. Title funds, SLT funds, ect. Work closely with Jennifer to make sure we are on track. July--money management report. Transparency reported to the state. PTIF public treasures investment funds. Managed and handled by the state. Rates have increased, drastic increase in reinvestments. \$250,000 (Savings account)

moved from operating budget into PTIF. Good place to have our extra funds. Have budgeted conservatively. Budget Summary: as of end of July. Operating margin of almost 7% which is good. 8% through fiscal year as of end of May. Local revenue 1.8%. We are right on track. Property in 700s is a little higher at the beginning of the year. Cash balance is trending. Receive a lot of reimbursements at the end of the year. Enrollment trend—looking good for beginning of school year.

7:35 PM – **BUSINESS ITEMS**

- Peach Days Parade—POP: All set to be in the parade. Amy has received an email from the city with information on where to meet and what time. Friday and Saturday parade. Friday will have students with the float, Saturday is just our float. Make sure float represents our school. Make sure permission slips are sent out.

- Military Families Enrollment: Request from a military family wondering if we have any military preferential. Applied to be a purple star school but was rejected. Disadvantage is long term enrollment. Dorothy thinks it would be beneficial because our level of caring is much higher. Amber—we would need to change our admission policy. Would change our preferential admission on the lottery. **Discuss at next Board Meeting and review admissions policy** (Business item). Rejected because we didn't have a school liezone and a lack of student-led program. Suggested having our student council work on this program. Forward to Cameron Anderson in a couple of weeks.

- School Land Trust: Addressed during training. Next month we need to have everyone's information on the website. **(Business Item)**

- Electronic Devices Policy: Michelle—we looked at this policy at last board meeting. Should we allow phones during breaks and fieldwork. Recess a lot of students are on their phones 7-8th graders. Flexibility when students have a need to have a phone. Ok with picture taking on fieldwork, but not during recess. Set expectations at the safety meeting at the beginning of the year. Exceptions need to move above the prohibitions. Add that it can be used during fieldwork and during academic activities. **(Action Item for September)**

8:00 PM **ACTION ITEMS**

8:12PM• Board Vacancies—15 people applied for the board positions. Asked for resumes, received 5-6 responses back. May offer spots as officers and maybe suggest some for POP. Ariel Tidwell—proposing as an officer and part of the finance committee. Started going to school as an accountant. Organized and well versed. Jessica Wolfe—owns her own photography business. Proposing she be in charge of monthly policies and part of the policy committee as an officer. Karen Braithwaite—proposing her as a trustee. Waiting on a specific spot. Stephanie Quintero—Propose she be a trustee over the safety committee. Josie Beth Archibald—been a part of community councils and SLT Councils. General manager of The Peak. Proposing that she be over policies as a trustee.

Zach motions to approve. Dorothy seconds. Motion is carried.

- Accountability Report: Covered in directors report.

8:19PM• Fall Retreat—Schedule and Plan: Tuesday, October 25th at the Co-op in Corinne. 9am-2:30pm

- This School Year Fundraisers: Box tops, Amazon, Smiths, Yearbooks
Stephanie motions to approve. Becca seconds. Motion is carried.

8:25PM• Fundraising and Employee

Relationships Disclosure Policy: Code updates.

Zach motions to approve. Michelle seconds. Motion is carried.

- Library Materials: We are going to address it again next month to make it more promontory. Michelle motions to approve. Josi Beth Seconds. Motion is carried.

8:40PM• LEA Licenses: LEA license is when a teacher doesn't have specific licensing. Usually a temporary solution. Shawna Andreasen does not have an LEA license to teach digital literacy. Emily Ross is a CSW, but hasn't been granted full status in the state's database. Sandy Christensen to teach dance and movement class. Going through the BTS program. Amanda Bradford teaches percussion class and does not have a secondary license. LEA license is good for three years.

Dorothy motions to approve. Zach seconds. Motion is carried.

- Expansion Approval FA: Choir, orchestra room, 3 SPED rooms, Kindergarten Room, build stage up in Kiva. Options are to finance with a bank and do a blended version with USDA to get better rates. USDA can be difficult to work with. Other option is to do a Moral OB Bond. Got denied in the past due to our enrollment, but our enrollment is currently stronger. Ok to hire Monty as our financial advisor.

Michael motions to approve. Dorothy seconds. Motion is carried.

9:00 PM **DIRECTOR'S REPORT**

- Staffing Update: Fully staffed. Maegyn Ipsen-SPED Teacher, Emily Ross-Social worker, Courtney Chini-Kindergarten. Sandy Christensen-dance/movement
- Enrollment: Total if all accept 459
- Student Achievement: Back to school night! Refining Flexible Friday procedures
- Professional Development: Tetons , PCBL Bingo Cards, ST Math, Amira, Benefits, Ethics training with Amber.
 - Charter agreement goal: Regulatory reporting and compliance will be 100% after LEA licenses are granted.--Board members having criminal background checks done 100%.
- Public Relations: So many new board member applicants. Social media updates. Peach Days Parade.
 - Board Involvement with HR: Clear expectations, regular trainings, communication through emails, staff meetings and team meetings with Gwen, evaluation documents and meetings, direct conversations, email, make notes, discuss with Gwen and executive board committee. Make an agreement with the employee for improvements. Termination when needed, at will employment.
 - Bullying: Create safe culture and climate with clear expectations, whole school megacrew, social worker and morning crew meetings, meet emotional and physical needs. Restorative practices with all students involved. Resilience education for all students, parent involvement agreements, suspensions, expulsion after all other steps have failed.

9:20PM CLOSED MEETING: NONE

9:30 PM – ADJOURN

Dorothy motions to adjourn. Karen motions to second. Motion is carried.

*Next scheduled Board Meeting: September 15, 2022