



## Reporting Fraud, Abuse & Waste Policy

Promontory School of Expeditionary Learning encourages citizens, including school employees, to report suspected financial improprieties or violations of (i) laws or regulations by state and local governments, (ii) waste of public funds or resources, and/or (iii) constructive suggestions for improving state and local governments regarding financial-related matters, internal controls, or compliance.

Fraud, Waste, and Abuse Hotline Complaint Process:

You may report the condition to the Utah State Board of Education by calling their hotline at (801) 538-7813 or email <a href="mailto:audit@schools.utah.gov">audit@schools.utah.gov</a>, as listed on the school website. Please provide the following information on the suspected violation.

- 1. Description of the suspected violation.
- 2. The name of the employee(s) involved.
- 3. The school, division, and location where the action occurred.
- 4. When the action occurred.
- 5. Any other details that may be important for our investigation other witnesses, evidence, documents, dollar amounts, time period, etcetera.
- 6. Specific law or regulation that has been violated if known.
- 7. Your name, address, and phone number if you desire to provide the information, although you can remain anonymous.

Each improper action should be noted separately and supported with as much specific information as possible. Supplying detailed information contributes to a thorough and efficient investigation. The above information should assist you in providing the details needed for an in-depth analysis. The identity of the complainant is considered protected information under the Utah Government Records Access and Management Act (Utah Code Section 63-2-304) if the complainant requests anonymity from parties outside the office. Additionally, the State whistleblower statute (Utah Code Section 67-21) protects government employees from reprisal by an employer for reporting, in good faith, suspected illegal acts or waste of public funds. A complaint made to the Hotline, identifying yourself, will provide the necessary communication to invoke the protection of the whistleblower statute. The identity of the complainant is considered protected information.